

Postal Ballot Notice

*[Notice Pursuant to Section 110 of the Companies Act, 2013, read with Rule 22 of the Companies
(Management and Administration) Rules, 2014]*

Dear Member(s),

Notice is hereby given pursuant to the provisions of Section 110 and other applicable provisions, if any, of the Companies Act, 2013 ('the Act'), read with the Companies (Management and Administration) Rules, 2014 (including any statutory modification or re-enactment thereof for the time being in force) and pursuant to other applicable laws and regulations, that the resolutions appended below for sub-division of equity shares, Alteration of Objects of Company, Change of Name of Company and consequential amendments to the Memorandum and Articles of Association, are proposed to be passed by the Members through postal ballot / electronic voting (e-voting).

The explanatory statement pertaining to the aforesaid resolutions setting out the material facts concerning each item and the reasons thereof is annexed hereto with a Postal Ballot Form for your consideration.

The Board of Directors of the Company has appointed Kalidas Vanjpe, Practising Company Secretary, as the Scrutinizer for conducting the postal ballot / e-voting process in a fair and transparent manner.

Members desiring to exercise their vote by postal ballot are requested to carefully read the instructions printed in the Postal Ballot Form and return the same duly completed in the enclosed self-addressed and postage stamped Business Reply Envelope. Postal Ballot Form(s), if sent by courier or by registered post / speed post at the expense of the Member(s) will also be accepted. The Postal Ballot Form(s) may also be deposited personally at the address given on the self-addressed Business Reply Envelope. The duly completed Postal Ballot Form(s) should reach the Scrutinizer not later than 17:30 Hours IST on September 10, 2015 to be eligible for being considered,

failing which it will be strictly considered that no reply has been received from the Member.

Members desiring to opt for e-voting as per the facilities arranged by the Company are requested to read the instructions in the Notes under the section 'Voting through electronic means'. References to postal ballot(s) in this Postal Ballot Notice include votes received electronically.

The Scrutinizer will submit his report to the Chairman of the Company after the completion of the scrutiny of the postal ballots (including e-voting). The results shall be declared on or before September 14, 2015 and communicated to the Stock Exchanges, Depository, Registrar and Share Transfer Agent and would also be displayed on the Company's website at www.ladamfinance.com.

RESOLUTIONS:

Item No. 1: Subdivision of Equity Shares

To consider, and if thought fit, to pass the following resolution as a Special Resolution:

"RESOLVED THAT Pursuant to the provisions of section 13, 61 and other applicable provisions, if any, of the Companies Act, 2013 (including any statutory modifications or reenactment thereof for the time being in force), and in accordance with Article 4 of the Articles of Association of the Company and subject to the approvals, consents, permissions and sanctions, if any, required from any authority and subject to such conditions as may be agreed to by the Board of Directors of the Company (hereinafter referred to as "the Board", which term shall also include any Committee thereof), consent of the Members be and is hereby accorded to sub-divide one Equity Share of the Company having Face value of Rs. 10/- (Rupees Ten

only) into 2 (Two) Equity Shares of Face value of Rs. 5/- (Rupees Five only) each fully paid-up .

RESOLVED FURTHER THAT on sub-division, 2 (Two) Equity Shares of the Face value of Rs. 5/- (Rupees Five only) each be issued in lieu of one Equity Share of Rs. 10/- (Rupees Ten only) each, subject to the terms of Memorandum and Articles of Association of the Company and the new Equity Shares issued shall rank pari passu in all respects with and carry the same rights as the existing fully paid Equity Shares of Rs. 10/- (Rupees Ten only) each of the Company.

RESOLVED FURTHER THAT pursuant to Clause C of Sub Rule 1 of Rule 6 of the Companies (Share Capital and Debenture) Rules, 2014 the Company shall replace all the existing share certificates of face value of Rs. 10/- (Rupees Ten only) upon sub-division of Equity Shares without requiring the old certificates to be surrendered and the existing share certificate(s) in relation to the existing Equity Shares of Face value of Rs. 10/- (Rupees Ten only) each held in physical form shall be deemed to have been automatically cancelled and be of no effect on and from the date of sub-division. “

Item No. 2: Alteration of Objects Clause of the Memorandum of Association

To consider and, if thought fit, to pass the following resolution as a **Special Resolution**:

“RESOLVED THAT pursuant to the provisions of Section 13 and other applicable provisions, if any, of the Companies Act, 2013, including any statutory modification or re-enactment thereof for the time being in force and the Rules framed there under, as amended from time to time, and subject to the approval of the Registrar of Companies, Maharashtra, Mumbai (“ROC”) and/or of any other statutory or regulatory authority, as may be necessary, Clause III (Objects Clause) of the Memorandum of Association of the Company, be and is hereby altered by inserting the following sub-clauses under Part - A of Clause III, after the existing sub-clause 5 and the sub-clause 8 onward shall be renumbered accordingly:

‘6. To conduct business of builders and contractor and construction of residential flats, colonies, office building, commercial and multistoried complexes, prefabricated and precast houses and to acquire by purchase, lease, exchange or otherwise, land.’

7. To carry on the business of dealers in real estates and to manage lands, buildings and other properties whether belonging to the company or not, and to collect rents and income and to supply to tenants and occupiers, and others, refreshments , attendants ,

messengers ,lights , waiting rooms, reading rooms, meeting rooms , lavatories, laundry conveniences, Electric convenience and other advantages.

8. To purchase for investment or resale, and to traffic in land and houses and other properties of any tenure and any interest therein, and to create, sell deal in freehold and leasehold ground rents, and to make advances upon the security of lands or houses or other property or any interest therein, and generally to deal in, traffic by way of sale, lease, exchange, or otherwise with land and house property and any other property whether real or personal.’

RESOLVED FURTHER THAT the Board of Directors or a Committee thereof be and is hereby authorized do all such acts, deeds, matters and things as may be necessary and incidental for giving effect to this Resolution.”

Item No. 3: Change of Name of the Company

To consider and, if thought fit, to pass the following resolution as a **Special Resolution**:

“RESOLVED THAT pursuant to section 13(2) of the Companies Act, 2013 (including any statutory modification or re-enactment thereof, for the time being in force) and subject to the approval of the Central Government (power delegated to Registrar of Companies) and any other regulatory authorities as may be necessary, consent of the members is hereby given for changing the name of the company from **LADAM FINANCE LIMITED** to **LADAM AFFORDABLE HOUSING LIMITED** or any other name as may be approved by Regulatory Authorities.

RESOLVED FURTHER THAT the Name Clause being Clause I in the Memorandum of Association of the Company be altered accordingly.

RESOLVED FURTHER THAT in terms of Section 14 of the Companies Act, 2013, the Articles of Association of the Company be altered by deleting the existing name of the Company wherever appearing and substituting it with the new name of the Company.

RESOLVED FURTHER THAT the Board of Directors or a Committee thereof be and is hereby authorized to accept any other name approved by the relevant regulatory authorities and seek approval for the change in the name of the Company accordingly without making any further reference to the members for their approval.”

Item No. 4 :

A. Alteration of Memorandum of Association

To consider and if thought fit, to pass the following resolution as a **Special Resolution**:

“RESOLVED THAT pursuant to the provisions of Section 13, 61 and other applicable provisions, if any, of the Companies Act, 2013 (including any statutory modification(s), amendment or re-enactment thereof), the existing Clause V of the Memorandum of Association of the Company be and is hereby amended by deletion of the existing Clause V and by substitution thereof by the following clause: ‘V. The Authorized Shares Capital of the Company is Rs. 10,15,00,000/- (Rupees Ten Crore Fifteen Lakhs Only) divided into 2,03,00,000 (Two Crore Three Lakh) Equity Shares of Rs. 5/- (Rupees Five only) each, with the rights, privileges and conditions attached thereto as are provided by regulations of the Company for the time being in force, with power to increase and reduce the Capital of the Company and to divide the shares in the capital for the time being into several classes and to attach thereto respectively such preferential rights, privileges or conditions as may be determined by or in accordance with the regulations of the Company and to vary, modify or abrogate any such rights, privileges or conditions in such manner as may for the time being be provided by the regulations of the Company.

RESOLVED FURTHER THAT the Board of Directors or a Committee thereof be and is hereby authorized to do all such acts, deeds, matters and things as may be considered necessary, desirable and expedient for giving effect to this resolution”

B. Alteration of Articles of Association

To consider and if thought fit, to pass the following resolution as a **Special Resolution**:

“RESOLVED THAT pursuant to the provisions of Section 14, 61 and other applicable provisions, if any, of the Companies Act, 2013 (including any statutory modification(s), amendment or re-enactment thereof), the existing Clause 4 of the Articles of Association of the Company be and is hereby amended by deletion of the existing Clause 4 and by substitution thereof by the following clause:

‘4. The authorised share capital of the Company shall be such amount and of such description as is stated for time being or at any time under Clause V of the Company’s Memorandum of Association with rights, privileges and condition attached thereto as per the relevant provisions contained in this behalf in these presents and with power to increase or reduce the

capital and to divide the share in the capital of the Company for time being, into classes as may be specified under the Act from time to time.”

By order of the Board of Directors
For Ladam Finance Limited



Sumesh Aggarwal
Director

Thane, August 10, 2015

Notes:

1. The statement pursuant to Section 102 of the Act stating all material facts and the reasons for the proposal is annexed herewith.
2. The Postal Ballot Notice is being sent to the Members whose names appear on the Register of Members as on August 10, 2015. The Postal Ballot Notice is being sent to Members in electronic form to the email addresses registered with the Company (in case of physical shareholding). For Members whose email IDs are not registered, physical copies of the Postal Ballot Notice are being sent by permitted mode along with a postage prepaid self-addressed Business Reply Envelope.
3. Members whose names appear on the Register of Members / List of Beneficial Owners as on August 10, 2015 will be considered for the purpose of voting.
4. Resolutions passed by the Members through postal ballot are deemed to have been passed as if they have been passed at a General Meeting of the Members.
5. The Members can opt for only one mode of voting, i.e., either by physical ballot or e-voting. In case Members cast their votes through both the modes, voting done by e-voting shall prevail and votes cast through physical Postal Ballot Forms will be treated as invalid.
6. In case a Member is desirous of obtaining a printed Postal Ballot Form or a duplicate, he or she may send an e-mail to compliances@ladam.in. The Company shall forward the same along with postage prepaid self-addressed Business Reply Envelope to the Member.
7. Voting rights shall be reckoned on the paid-up value of shares registered in the name of the Members as on August 10, 2015.
8. In compliance with Sections 108 and 110 of the Companies Act, 2013 and the Rules made thereunder, the Company has provided the facility to the Members to exercise their votes electronically and vote on all the resolutions through the e-voting service facility arranged by CDSL. The instructions for electronic voting are annexed to this Notice.
9. A Member cannot exercise his vote by proxy on postal ballot.

10. Members desiring to exercise their vote by physical postal ballot are requested to carefully read the instructions printed in the Postal Ballot Form and return the Form duly completed and signed, in the enclosed self-addressed Business Reply Envelope to the Scrutinizer, so that it reaches the Scrutinizer not later than close of working hours (i.e. 17:30 Hours IST) on September 10, 2015. The postage will be borne by the Company. However, envelopes containing postal ballots, if sent by courier or registered / speed post at the expense of the Members will also be accepted. If any postal ballot is received after 17:30 Hours IST on September 10, 2015, it will be considered that no reply from the Member has been received.

11. The Scrutinizer will submit his report to the Chairman after the completion of scrutiny, and the result of the voting by postal ballot will be announced by the Chairman or any Director of the Company duly authorized, at 11:00 Hours IST, on or before September 14, 2015 at the registered office and will also be displayed on the website of the Company (www.ladamfinance.com), besides being communicated to the Stock Exchanges, Depository, on the said date.

12. The last date for receipt of duly completed postal ballot forms i.e. September 10, 2015, shall be the date on which the resolution would be deemed to have been passed, if approved by the requisite majority.

13. All the material documents referred to in the explanatory statement will be available for inspection at the registered office of the Company during office hours on all working days from the date of dispatch of the Notice till September 10, 2015.

Voting through electronic means

Pursuant to Section 108 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, and Clause 35B of the listing agreement, the Company is providing facility for voting by electronic means and voting through ballot to all members as on the cut off date as per the applicable regulations and the business contained in this Notice may be transacted through such voting. The e-voting facility is being provided through e-voting services provided by Central Depository Services (India) Limited (CDSL). The instructions for members for voting by electronic means and through ballot are given in below paragraphs.

A. The instructions for members for voting electronically:-

1. Members whose email addresses are registered with the Company / Depository Participant(s) will receive an email from CDSL informing them of their User-ID and Password. Once the Member receives the email, he or she will need to go through the following steps to complete the e-voting process :

- Open email and open the PDF file titled 'LadamFinance e-voting.pdf', using your Client ID or Folio No. as password. The said PDF file contains your user ID and password for e-voting. Please note that this password is an initial password.
- Launch your internet browser and type out the following URL : [https:// www.evotingindia.com](https://www.evotingindia.com).
- Click on Shareholder – Login.
- Enter the user ID and password (the initial password noted in step (a) above). Click on Login.
- The Password change menu will appear. Change the password to a password of your choice. The new password should have a minimum of 8 digits / characters or combination thereof. It is strongly recommended that you do

not share your password with any other person and take utmost care to keep your password confidential.

f. The homepage of e-voting will open. Click on e-voting : Active Voting Cycles.

g. Select 'EVEN' (E-Voting Event Number) of Ladam Finance.

h. Now you are ready for e-voting as the Cast Vote page opens.

i. Cast your vote by selecting the option of your choice and click on 'submit'. Remember to 'Confirm' when prompted.

j. On confirmation, the message 'Vote cast successfully' will be displayed.

k. Once you have voted on a resolution, you will not be allowed to modify your vote.

l. Institutional Members (i.e. other than individuals, HUF, NRI etc.) are required to send a scanned copy (PDF / JPG Format) of the relevant Board resolution / authorization letter etc., together with attested specimen signature of the authorized signatory(ies) who is/are authorized to vote, to the Scrutinizer via e-mail, to compliances@ladam.in, with a copy marked to evoting@cDSL.co.in.

2. For Members whose email IDs are not registered with the Company / Depository Participant(s) and who receive the physical Postal Ballot Forms, the following instructions may be noted:

a. The initial password is provided at the bottom of the Postal Ballot Form.

b. Please follow all the steps from a. to l. mentioned above, in order to successfully cast your vote.

3. In case of any queries, you may refer to the Frequently Asked Questions (FAQs) and e-voting user manual for Members available in the 'Downloads' section of www.evotingindia.com.

4. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the 'Forgot Password' option available on the site to reset the password.

5. If you are already registered with CDSL for e-voting, then you can use your existing user ID and password for casting your vote.

6. The voting rights of Members shall be in proportion to their share of the paid-up equity share capital of the Company as on the relevant date, i.e. August 10, 2015.

Detailed Instructions for e-voting are given below:

(i) The e-voting period commences on August 17, 2015 (9:00 Hours IST) and ends on September 9, 2015 (17:00 Hours IST). During this period, Members of the Company holding shares either in physical form or in dematerialized form, as on the relevant date, i.e. August 10, 2015, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by a Member, he or she will not be allowed to change it subsequently.

(ii) Log on to the e-voting website www.evotingindia.com

(iii) Click on "Shareholders" tab.

(iv) Now enter your User ID

- For CDSL: 16 digits beneficiary ID,
- For NSDL: 8 character DP ID followed by 8 digits client ID,
- Members holding shares in physical form should enter folio number registered with the Company.

(v) Next enter the Image Verification as displayed and Click on Login.

(vi) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.

(vii) If a Demat account holder has forgotten his/her existing password then enter the User ID and the image verification code and click on 'Forgot Password' and enter the details as prompted by the system.

(viii) If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Form	
PAN	<ul style="list-style-type: none">• Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)• Members who have not updated their PAN with the Company/ their Depository Participant are requested to use the first two letters of their name and the last 8 digits of the demat account/folio number in the PAN field.• In case the folio number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with folio number 100 then enter RA00000100 in the PAN field
DOB	Enter the Date of Birth as recorded in your demat account or in the Company records for the said demat account or folio in dd/mm/yyyy format.
Dividend Bank Details	Enter the Dividend Bank Details as recorded in your demat account or in the Company records for the said demat account or folio. Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or Company please enter member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).

(ix) After entering these details appropriately, click on "SUBMIT" tab.

(x) Members holding shares in physical form will then reach directly the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

(xi) For Members holding shares in physical form, the details can be used only for e-voting on the resolution contained in this Notice.

(xii) Click on the EVSN for 'LADAM FINANCE LIMITED'.

(xiii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES

implies that you assent to the resolution and option NO implies that you dissent to the resolution.

(xiv) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire resolution details.

(xv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.

(xvi) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.

(xvii) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.

(xviii) Note for Non-Individual Shareholders & Custodians: Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves as Corporates and Custodians respectively.

A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.

After receiving the login details they should create compliance user using the admin login and password. The Compliance user would be able to link the depository account(s) / folio numbers on which they wish to vote.

The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.

A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

(xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com.

Explanatory Statement

[Pursuant to Section 102 (1) and Section 110 of the Companies Act, 2013]

Item no 1

The Board of Directors has decided to sub-divide Equity Share of the Company having Face value of Rs. 10/- (Rupees Ten only) into 2 (Two) Equity Shares of Face value of Rs. 5/- (Rupees Five only) each fully paid-up.

After sub-division, 2 (Two) nos. of Equity Shares of the Face value of Rs. 5/- (Rupees Five only) each be issued in lieu of one Equity Share of Rs. 10/- (Rupees Ten only) each, subject to the terms of Memorandum and Articles of Association of the Company and the new Equity Shares issued shall rank pari passu in all respects with and carry the same rights as the existing fully paid Equity Shares of Rs. 10/- (Rupees Ten only) each of the Company.

The sub division of face value of Equity share requires approval of the shareholders of the Company pursuant to Section 13 of the Companies Act, 2013.

The Board recommends the adoption of the resolution as Special Resolution.

None of the Directors of the company are concerned or interested in the resolution.

Item no 2

The Company is presently engaged in Financial Activities. It is proposed to venture into Business activities of constructing residential flats, affordable housing colonies, office building, commercial and multistoried complexes considering the current Market demand.

The Company is having sufficient facilities, expertise in terms of skills, trained manpower & market resources for undertaking this business activity. The company can conveniently undertake objects of Building and Construction Activities as part of its Objects. The Company is well positioned commercially, technically to handle such new activity as its objects.

The proposed amendment to the Object Clause of Memorandum requires approval of the shareholders of the Company pursuant to Section 13 of the Companies Act, 2013.

The Board recommends the adoption of the resolution as Special Resolution.

None of the Directors of the company are concerned or interested in the resolution.

Item no 3

The Board of Directors has proposed to change the object of the Company and diversify into Building and Construction Activities. The name Ladam Finance Limited does not suit the proposed Activities. Therefore, it is proposed to change name of the Company to bring it in consonance with the new business proposed to be explored by the Company.

The new name "**LADAM AFFORDABLE HOUSING LIMITED**" reflects the present & proposed business activities of the Company more aptly. This will enable the company to carry on its business more profitably, economically and efficiently using present business set up.

The Registrar of Companies, Maharashtra has confirmed that the new name is available for registration under section 13 of the Companies Act, 2013 and subject to the resolution being passed, an application will be made to the Registrar of Companies for confirmation to the change of name.

The proposed change of name of company requires approval of shareholders of the Company pursuant to Section 13 of the Companies Act, 2013.

The Board recommends the adoption of the resolution as Special Resolution.

None of the Directors of the company are concerned or interested in the resolution.

Item no 4

The Clause V of Memorandum of Association need to be amended to reflect the new face value of Equity shares after subdivision. The Articles of Association is also required to be amended to reflect share capital in line with Capital clause of Memorandum of Association.

Pursuant to change of name of Company, consequential alterations need to be done to the Memorandum and Articles of Association to reflect changed name.

The proposed amendment to the Memorandum and Articles of Association requires approval of the shareholders of the Company pursuant to applicable provisions of the Companies Act, 2013.

The Board recommends the adoption of the resolution as Special Resolution.

None of the Directors of the company are concerned or interested in the resolution.

By order of the Board of Directors
For Ladam Finance Limited


Sumesh Aggarwal
Director

Thane, August 10, 2015

CIN NO.: L65990MH1979PLC021923
Email ID: info@ladamfinance.com

LADAM FINANCE LIMITED

LADAM HOUSE , OPP. I T I
M ROAD , W I E, T H A N E
Tel : + 91 22 25807616
+ 91 22 25827651

POSTAL BALLOT FORM

Sr. No.: ____

Name and registered address of the Sole/ First named shareholder	
Name(s) of Joint shareholder(s)	
DP Id Client Id */ Folio No (*applicable to investors holding Shares in dematerialised form)	
No. of shares held	

I/We hereby exercise my/our vote in respect of the following Ordinary / Special Resolutions as specified in the Notice dated Monday, August 10, 2015 of the Company by sending my/our consent or dissent to the said resolution by placing tick (✓) mark at the appropriate box below:

Resolution No.	Resolution	Type of resolution (Ordinary / Special)	I/We assent to the resolution(For)*	I/We dissent to the resolution (Against)*
1	Approval of Subdivision of Equity Shares	Special		
2	Approval for Alteration of Objects Clause in the Memorandum of Association of the Company	Special		
3	Approval for Change of Name of the Company	Special		
4	Approval for Alteration of Memorandum of Association	Special		

Place:

Date:

Signature of the Equity Shareholder
(must be as per specimen signature registered with the Company /RTA /Depository)

E-Voting Particulars		
EVEN (E Voting Event Number)	User ID	Password

INSTRUCTIONS:

1. A shareholder desiring to exercise vote by postal ballot may complete this postal ballot form and send it to the Scrutinizer in the attached postage-prepaid self-addressed envelope. However envelopes containing postal ballot, if sent by any other mode at the expense of the registered shareholder will also be accepted.
2. Voting Rights: Shareholders holding equity shares shall have one vote per share as shown against their holding.
3. The postage-prepaid self addressed envelope contains the address of the scrutinizer appointed by the Board of Directors.
4. This form should be completed and signed by the shareholder. In case of joint holding, this form should be completed and signed (as per the specimen signature registered with the Company) by the first named shareholder and in his absence, by the next named shareholder.
5. Unsigned postal ballot or incomplete postal ballot forms will be rejected.
6. Duly signed Postal Ballot Form should reach the Scrutinizer not later than 1730 Hours (IST) on September 10, 2015. All postal ballot forms received after this date will be strictly treated as if reply from such shareholder has not been received.
7. A shareholder may request for a duplicate postal ballot form, if so required. However, the duly filled in duplicate postal ballot form should reach the Scrutinizer not later than the date specified at item 6 above.
8. Voting rights shall be reckoned on the paid up value of the shares registered in the name of the shareholder on the cut-off date i.e. August 10, 2015.
9. In case of shares held by companies, trusts, societies etc. the duly filled in postal ballot form should be accompanied by a certified true copy of the appropriate Resolution.
10. In case of the postal ballot is signed by the holder of power of attorney reference to the power of attorney registration with the Company should be mentioned in the postal ballot form. In case a postal ballot form has been signed by an authorized representative of a body corporate, a certified copy of the relevant authorization to vote on the postal ballot should accompany the postal ballot form. Where the postal ballot form has been signed by a representative of the President of India or of the Governor of a State, a certified copy of the nomination should accompany the postal ballot form.
11. Shareholders are requested not to send any other paper along with the postal ballot form in the enclosed postage prepaid self addressed envelope in as much as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer.
12. In compliance with the provisions of Section 110 of the Companies Act, 2013 read with the Companies (Management & Administration) Rules, 2014, the Company also offers e-voting option to all the members. For this purpose, the Company has engaged CDSL for facilitating e-voting and is pleased to offer e-voting facility for the members to enable them to cast their votes electronically. Members have option to vote either through e-voting or through Ballot Form. If a member has opted for e-voting, then he/she should not vote by Postal Ballot also and vice versa. However, in case members cast their vote both via physical ballot and e-voting, then voting through physical ballot shall prevail and voting done by e-voting shall be treated as invalid.
PROCEDURE & INSTRUCTION FOR E-VOTING: 1. Members whose email addresses are registered with the Company / Depository Participant(s) will receive an email from CDSL informing them of their User-ID and Password. Once the Member receives the email, he or she will need to go through the following steps to complete the e-voting process :
 - a. Open email and open the PDF file titled 'LadamFinance e-voting.pdf', using your Client ID or Folio No. as password. The said PDF file contains your user ID and password for e-voting. Please note that this password is an initial password.
 - b. Launch your internet browser and type out the following URL: [https:// www.evotingindia.com](https://www.evotingindia.com).
 - c. Click on Shareholder – Login.
 - d. Enter the user ID and password (the initial password noted in step (a) above). Click on Login.
 - e. The Password change menu will appear. Change the password to a password of your choice. The new password should have a minimum of 8 digits / characters or combination thereof. It is strongly recommended that you do not share your password with any other person and take utmost care to keep your password confidential.
 - f. The homepage of e-voting will open. Click on e-voting : Active Voting Cycles.
 - g. Select 'EVEN' (E-Voting Event Number) of Ladam Finance.
 - h. Now you are ready for e-voting as the Cast Vote page opens.
 - i. Cast your vote by selecting the option of your choice and click on 'submit'. Remember to 'Confirm' when prompted.
 - k. On confirmation, the message 'Vote cast successfully' will be displayed.
 - l. Once you have voted on a resolution, you will not be allowed to modify your vote.
 - m. Institutional Members (i.e. other than individuals, HUF, NRI etc.) are required to send a scanned copy (PDF / JPG Format) of the relevant Board resolution / authorization letter etc., together with attested specimen signature of the authorized signatory(ies) who is/are authorized to vote, to the Scrutinizer via e-mail, to compliances@ladam.in, with a copy marked to evoting@cDSL.co.in.
2. For Members whose email IDs are not registered with the Company / Depository Participant(s) and who receive the physical Postal Ballot Forms, the following instructions may be noted:
 - a. The initial password is provided at the bottom of the Postal Ballot Form.
 - b. Please follow all the steps from a. to l. mentioned above, in order to successfully cast your vote.
3. In case of any queries, you may refer to the Frequently Asked Questions (FAQs) and e-voting user manual for Members available in the 'Downloads' section of www.evotingindia.com.
13. Members who have registered their e-mail ids for receipt of documents in electronic mode under the Green Initiative of MCA have been sent Postal Ballot Notice by e-mail and who wish to vote through Ballot Form can obtain the Ballot Form from the Company at its Registered Office and fill in the details and send the same to the Scrutinizer by Post at the address given at above.